

MEETING OF THE ONEIDA COUNTY HIGHWAY DEPARTMENT

HELD ON: March 9th, 2006

MEMBERS PRESENT: BAIER, HOFFMAN, HOLEWINSKI, SHARON; excused: MARTINSON

ALSO IN ATTENDANCE: MAASS/COMMISSIONER, SCHOLTES/ASST HWY COMMISSIONER, WRYCHA/OFFICE MGR, COOPER/SECRETARY, PALUBICKI/SHOP FOREMAN, BRUSO/COUNTY CLERK, SATTERLEE/AYRES ASSOCIATES

The following matters were taken up to wit:

1. Baier called the meeting to order at 8:00 a.m. It was noted the meeting was properly posted and the media notified.
2. **Motion:** Hoffman/Sharon to approve the agenda. All ayes.
3. **Motion:** Holewinski/Sharon to approve the minutes of the February 23rd, 2006, meeting. All ayes.
4. **Motion:** Holewinski/Hoffman to approve vouchers #106 – 135 for a total of \$125,421.30. All ayes.
5. Committee met with Satterlee, Ayres Associates, to discuss the continuous delays in the rebuilding of the CTH “D” bridge. Basically, Satterlee said, it took three years for FERC and Wisconsin Valley Improvement to tell Ayres Associates that they cannot construct the bridge the way it was first designed. In the new design, the bridge approach will be longer and will no longer sit on the existing dam; it will be free standing above the dam with raised pylons. The bridge is slated for construction in 2007.
6. **Motion:** Holewinski/Sharon to approve the 2005 Highway Dept Line Item Transfers. All ayes.
7. Committee/Supervisor discussions of department construction and/or maintenance activities.
 - Winter cleanup
 - Dozer work at the Landfill for the last few days
 - Received 1200 tons of salt reserve for the state
 - Employee is fabricating a new hot patch box
 - Weight limits will be going on Monday, March 13th
 - Holewinski told Maass to contact Sexton at the landfill about fill that the landfill needs, and the county can provide
 - Holewinski said he would like to see the Forestry Dept use the Highway Department for its projects, instead of farming out all of their work
 - Both new patrol trucks are done. One is here and looks great; the other will be picked up tomorrow or early next week.
 - Wrycha distributed the 2005 Financial Report of Highway Operations booklet. The committee will review and discuss at the next meeting.
 - Maass informed the committee that he is receiving a lot of interest in the hot mix plant that the Highway Dept has for sale. One broker asked if he could receive a finders fee is one of his connections became the high bidder. The committee said they would discuss it when the time comes.
8. Committee discussed employee’s personal toolboxes. Brusco, County Clerk, explained that an employee’s lost or stolen personal tools will only be covered by the county insurance provider if a list is turned into the Highway office. The committee asked whether or not the tools on the list had to have a price down for each tool. Brusco said the list must at least contain the name brand for each tool, so the insurance company knows what they are insuring. Brusco’s letter explained that the county is secondary with any claim. An employee will have to submit a claim to any other available insurance carrier (ex. home owner’s) before the county’s carrier will consider it, and the maximum claim will be \$500.00. **Motion:** Sharon/Holewinski to

have Maass inform employees of this rule to turn in tool lists to the Highway office or the county's insurance carrier will not cover them. When the list is turned in, Maass will inspect the toolboxes for accuracy, and pictures will be taken. All ayes.

9. Committee discussed paving the Rhinelander shop parking lot and the inside of the Menard building. The material would have to be purchased because the county hot mix plant is up for sale and will not be run again. Maass said this was not on the top of his priority list. Other repairs have a higher priority. The main shop roof needs to be repaired, it is 30 years old, and is leaking in a few locations; and the main shop building needs to be tuck-pointed and sealed. Maass said the money is not there to do everything we would like. As it is, we cannot even afford to purchase patrol trucks this year. Committee agreed to wait until the fall and see how the money situation looks before deciding whether or not to pave the parking lot and the inside of the Menard building.
10. Committee discussed Rhinelander shop roof repairs. Baier and Maass received an email about repairs that were requested last fall. Maass said that the email received last Friday was the first he heard of the leak in the sign shop. The repairs will be made in the spring.
11. Recent insurance claims:
 - An employee was hit in the eye with the hose from his brine tank.
 - Employee still on light duty and going to therapy for a past injury.
12. No Public Comments
13. Future Agenda Items
 - 2005 Financial Report of Highway Operations
 - Closed session, Working Foreman position
 - Consultant list for phase II CTH "J"
 - Sale of Hot Mix Plant and land
 - Resolution on Inter-Dept relationships

Future Meeting Dates:
March 23rd, 2006, 8:00 a.m.
April 13th, 2006, 8:00 a.m.
April 27th, 2006, 8:00 a.m.
May 11th, 2006, 8:00 a.m.
May 25th, 2006, 8:00 a.m.
14. **Motion:** Hoffman/Baier to adjourn at 9:40 a.m. All ayes.